



July 16, 2015

DIVISION MEMORANDUM
No. 437 s. 2015

**DIVISION PLANNING CONFERENCE OF ALL SECONDARY SCHOOL
MATH KEY PERSONS**

**To: Assistant Superintendent
Education Supervisors/ Coordinators
District Supervisors/OICs
Secondary School Heads
School MKPs**

1. This Office announces the conduct of the Division Planning Conference of all Secondary School Math Key Persons, on July 24, 2015 @ 8:00 A.M – 5:00 P.M, at Ecotech Center, Cebu City.
2. The objectives of the conference are the following;
 - * Discuss the Assessment Guidelines and Grading System.
 - * Discuss issues and concern relative to the Calendar of Activities for SY 2015-2016.
 - * Enhance the Implementation of the MTAP Saturday Program.
 - * Election of Math Key Persons Officers for SY 2015-2016.
3. The participants of this conference are the School MKPs and Division Pool of Trainers.
4. Registration fee of Php 450.00 shall be collected from each participant to defray expenses for lunch and two snacks and other incidental expenses incurred during the conduct of the said activity. Registration, transportation and other expenses incurred by the participants relative to the participation of the conference shall be chargeable against SCHOOL MOOE/SEF/PTA funds, subject to availability and usual accounting and auditing rules and regulations.
5. This Memorandum will serve as Authority to Travel of the participants.
6. Immediate and wide dissemination of this Memorandum is desired.


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Schools Division Superintendent

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